Agenda (Part 1)

There will be a meeting of the University of Waikato Council on Tuesday 1 October 2019 from 1pm in the Council Room, B.1.20, first floor, B Block, Gate 5, Hillcrest Road, Hamilton.

The meeting will be preceded by a pōwhiri for Sir Anand Satyanand from 10am at Te Kohinga Mārama Marae, Gate 4, Hillcrest Road, Hamilton.

1. KARAKIA

Kia tau te rangimarie Let the peace
O te rangi e tu iho nei, Of the Heavens above,
O Papatūanuku e tokoto nei Of Mother-earth below,
O te Taiao e awhi nei, Of the all embracing Universe,
Ki runga i a tātou katoa. Rest on us all.
Tihei! Mauriora! Behold! 'Tis Life!

2. APPOINTMENT OF NEW MEMBER

To report
1. That the University of Waikato Council appointments statute provides for one member appointed following nomination by Te Arikinui Kingi Tuheitia.
2. That Te Arikinui Kingi Tuheitia had nominated Mr Paki Rawiri for appointment to the University of Waikato Council.

To consider
The appointment of Mr Paki Rawiri to the University of Waikato Council for a four-year term with effect from 1 October 2019.

3. APOLOGIES

4. REGISTER OF INTERESTS

Members are referred to the information about conflicts of interests in the Rules of Procedure for Council and its Committees. Any member who wishes to declare an interest in any matter included in this agenda should, at this point in the agenda, declare that interest.

To confirm
The Register of Interests dated 6 August 2019 (document C19/99).

5. MINUTES OF THE COUNCIL MEETING HELD ON 6 AUGUST 2019 (PART 1)

To confirm
The minutes of the Council meeting (Part 1) held on 6 August 2019 (Part 1) (document C19/100).

6. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 6 AUGUST 2019 (PART 1) AND NOT OTHERWISE INCLUDED IN THIS AGENDA

7. REPORT OF THE VICE-CHANCELLOR (PART 1)

To receive
The report of the Vice-Chancellor (Part 1) (document C19/101).
8. **2020 DOMESTIC STUDENT TUITION FEES**

To report
1. That under its Annual Maximum Fee Movement (AMFM) policy, Government controls the amount that institutions can annually increase domestic student tuition fees.
2. That the AMFM has been set at 2% for the past several years.
3. That the Minister for Education had undertaken consultation with the sector, proposing a maximum fee movement of 2% for 2020; on 16 September 2019 the Minister confirmed an AMFM of 2% for 2020.

To consider
A recommendation from the Audit and Risk Committee with respect to the setting of 2020 domestic student tuition fees (document C19/102).

9. **2020 COMPULSORY STUDENT SERVICES FEE**

To report
1. That tertiary education institutions can charge students a compulsory student service fee to help fund the costs of delivering services and facilities that support students and enhance their academic experience.
2. That in accordance with the Education Act 1989, the Minister of Education has given direction with respect to the setting of fees, types of services permissible under the fee, and reporting on student services funded under the fee.
3. That the University and the Waikato Student’ Union operate a joint Student Services Governance Committee to oversee the University’s compulsory student services fee activities; that this Committee ensures the University is compliant with the Minister’s directive.

To consider
A recommendation from the Student Services Governance Committee that the compulsory 2020 student services fee be increased from $700 to $734 per full-time student as set out in document C19/103.

10. **THE DEGREES, DIPLOMAS AND CERTIFICATES STATUTE 2019**

To report
1. That the University’s degrees, diplomas and certificates statute lists all qualifications the Council has authority to confer and award to students.
2. That at its meeting on 10 September 2019, the Academic Board recommended amendments to the current statute to reflect those qualifications that have been added by the University throughout 2019.

To consider
A recommendation from the Academic Board that the Degrees, Diplomas and Certificates Statute 2019 be approved as set out in document C19/104.

11. **CONFERMENT OF DEGREES AND AWARD OF DIPLOMAS AND CERTIFICATES**

To consider
The in-absentia conferment of the degrees and award of the diplomas and certificates set out in document C19/105.

12. **NEXT MEETING**

To report
That the next meeting of the Council will be held on Tuesday 3 December 2019.

13. **GENERAL**
14. PROCEEDINGS WITH THE PUBLIC EXCLUDED

Exclusion motion

The Chancellor will move:

I move that the public be excluded from the following parts of the proceedings of this meeting under section 48(1) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of the relevant matters would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item(s) to be considered</th>
<th>Ground(s) under the Official Information Act 1982 for the passing of this resolution</th>
<th>Reason for passing this resolution in relation to each Item</th>
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<tbody>
<tr>
<td><strong>Strategy Session</strong></td>
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<tr>
<td>A. Minutes of the Council Strategy session held on 6 August 2019</td>
<td>These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.</td>
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<tr>
<td>B. Matters Arising from the minutes of the Council Strategy session held on 6 August 2019</td>
<td>s.9(2)(i) and (j) To enable the University to carry out, without prejudice or disadvantage, commercial activities, and/or to enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>C. School-Leaver Market Share</td>
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<td>D. Student Recruitment Strategy</td>
<td>s.9(2)(i) and (j) To enable the University to carry out, without prejudice or disadvantage, commercial activities, and/or to enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>E. General</td>
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<td><strong>Part 2</strong></td>
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<td>15. Minutes of the Council meeting held on 6 August (Part 2)</td>
<td>These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.</td>
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<td>16. Matters arising from the Minutes of the Council meeting held on 6 August 2019 (Part 2) and not otherwise included in this agenda</td>
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<td>17. 2019 Workplan for Council and its Committees</td>
<td>s.9(2)(i) and (j) To enable the University to carry out, without prejudice or disadvantage, commercial activities, and/or to enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>18. Report of the Vice-Chancellor (Part 2)</td>
<td>s.9(2)(i) and (j) To enable the University to carry out, without prejudice or disadvantage, commercial activities, and/or to enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>19. Report of the Audit and Risk Committee</td>
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<td>20. Health and Safety Report</td>
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<td>21. Divisional Board Terms of Reference and Constitutions</td>
<td>s.9(2)(i) and (j) To enable the University to carry out, without prejudice or disadvantage, commercial activities, and/or to enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>22. 2019 Audit Arrangements</td>
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<td>23. 2020 University of Waikato Annual Management Plan and Budget</td>
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<td>24. University of Waikato Financial Summary</td>
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<td>25. Investment Plan 2017-2019 KPI Progress Report</td>
<td>s.9(2)(i) and (j) To enable the University to carry out, without prejudice or disadvantage, commercial activities, and/or to enable the University to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>26. Consultation on the draft Tertiary Education Strategy</td>
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<td>27. Te Aka Mānea – SLMS Project Progress Report</td>
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<td>28. Draft Minutes of the Academic Board</td>
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<td>29. Honorary Award</td>
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The Chancellor will also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting after the public has been excluded because their knowledge associated with their roles and responsibilities at the University will be of assistance in relation to those matters.

Brandon McGibbon
Secretary to Council